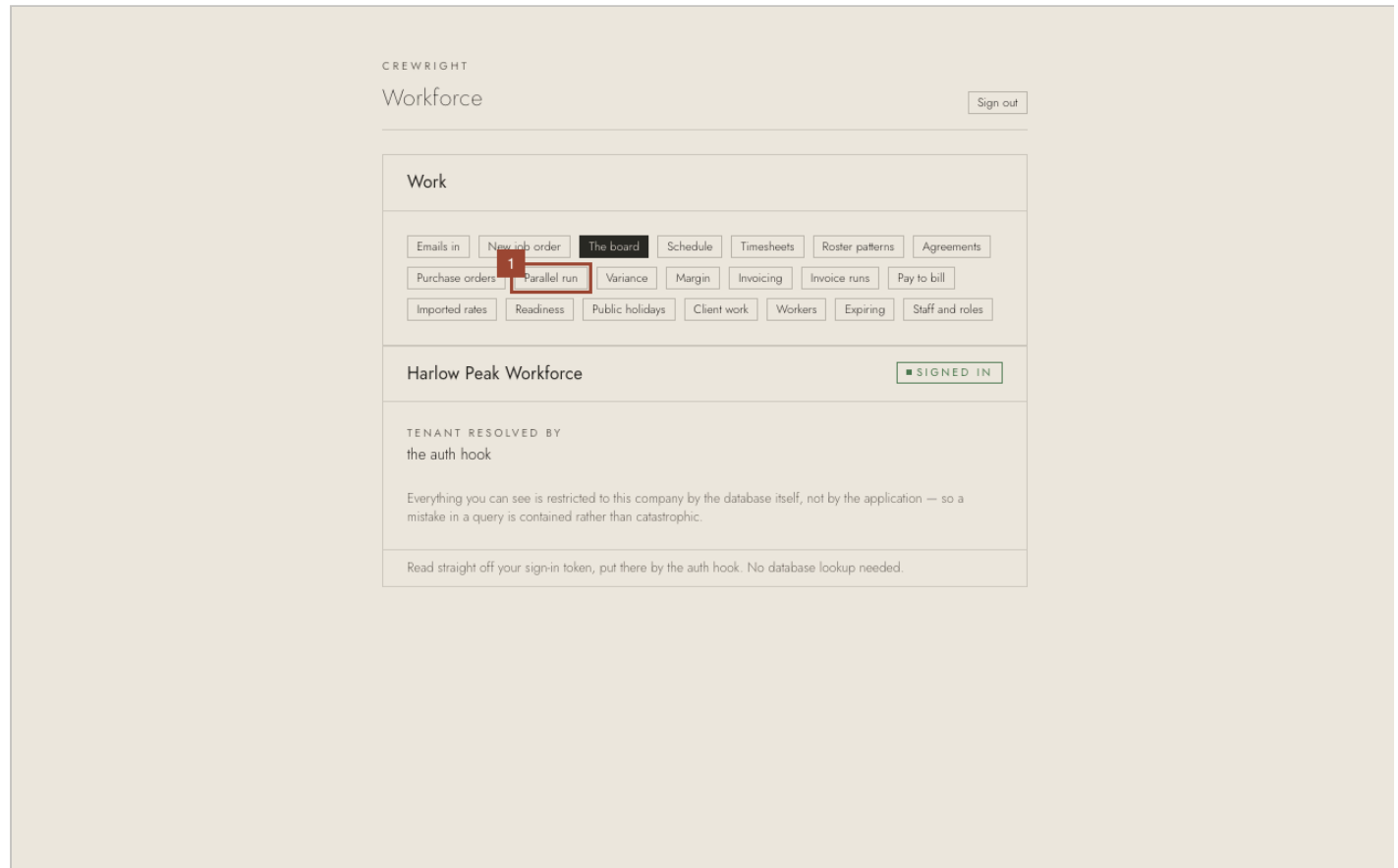


Load a week from FastTrack

Each Monday, after FastTrack has interpreted last week, load its two exports. The system prices the same week itself and compares every line.

1. On the home page, open **Parallel run**. Only an owner or administrator sees it.



2. Open Load another week. (The first time, the form is already open.)

Different hours

1

\$340.00

Paid by us only

1

\$170.00

Rounding

1

\$340.00

Paid by FastTrack only

1

\$18.00

Different rate

1

\$340.00

Timesheets

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET	WORKER	CLIENT	JOB ORDER	FASTTRACK	OURS	DIFFERENCE	STATUS
91002	Priya Lindqvist 7102	Ridgeline Civil	300501	\$2,427.50	\$2,512.50	\$85.00	DIFFERS
91003	Tom Arbery 7103	Calder Port Services	300502	\$2,427.50	\$2,409.51	-\$17.99	DIFFERS
91005	Joel Whitcombe 7105	Northbank Energy	300504	\$2,427.50	\$2,430.30	\$2.80	DIFFERS
91001	Sam Okafor 7101	Ridgeline Civil	300500	\$2,427.50	\$2,427.50	\$0.00	MATCHES
91004	Ana Ferreira 7104	Calder Port Services	300503	\$2,427.50	\$2,427.50	\$0.00	STAFF CORRECTION
91006	Mia Tran 7106	Northbank Energy	300505	\$2,427.50	—	—	NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

2

Load another week

3. Choose FastTrack's Timesheet Detail - Export for last week (Reports → Timesheet & Interpretation).

Different hours

1

\$340.00

Paid by us only

1

\$170.00

Rounding

1

\$340.00

Paid by FastTrack only

1

\$18.00

Different rate

1

\$340.00

Timesheets

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET	WORKER	CLIENT	JOB ORDER	FASTTRACK	OURS	DIFFERENCE	STATUS
91002	Priya Lindqvist 7102	Ridgeline Civil	300501	\$2,427.50	\$2,512.50	\$85.00	DIFFERS
91003	Tom Arbery 7103	Calder Port Services	300502	\$2,427.50	\$2,409.51	-\$17.99	DIFFERS
91005	Joel Whitcombe 7105	Northbank Energy	300504	\$2,427.50	\$2,430.30	\$2.80	DIFFERS
91001	Sam Okafor 7101	Ridgeline Civil	300500	\$2,427.50	\$2,427.50	\$0.00	MATCHES
91004	Ana Ferreira 7104	Calder Port Services	300503	\$2,427.50	\$2,427.50	\$0.00	STAFF CORRECTION
91006	Mia Tran 7106	Northbank Energy	300505	\$2,427.50	—	—	NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

▼ Load another week

Timesheet Detail export

Reports → Timesheet & Interpretation → Timesheet Detail - Export

3

Choose File

No file chosen

Detailed Transaction Report

4. Choose the **Detailed Transaction Report** for the same dates (Interpreter Review → Timesheet Transaction Report → Export).

71002

Priya Choudhary 7102

Ridgeline Civil

300501

\$2,427.50

\$2,427.50

\$0.00

DIFFERS

91003

Tom Arbery 7103

Calder Port Services

300502

\$2,427.50

\$2,409.51

-\$17.99

DIFFERS

91005

Joel Whitcombe 7105

Northbank Energy

300504

\$2,427.50

\$2,430.30

\$2.80

DIFFERS

91001

Sam Okafor 7101

Ridgeline Civil

300500

\$2,427.50

\$2,427.50

\$0.00

MATCHES

91004

Ana Ferreira 7104

Calder Port Services

300503

\$2,427.50

\$2,427.50

\$0.00

STAFF CORRECTION

91006

Mia Tran 7106

Northbank Energy

300505

\$2,427.50

—

—

NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

▼ Load another week

Timesheet Detail export

Reports → Timesheet & Interpretation → Timesheet Detail - Export

Choose File

 Timesheet Detail - Export (invented).csv

Detailed Transaction Report

Interpreter Review → Timesheet Transaction Report → Export Detailed Transaction Report Data

4

Choose File

 No file chosen

Job orders

Optional. RM → Find Job Order → Manage Layout → Add Columns → Select All, then Export (CSV). Gives each job order's pay agreement; a job order created since the last one loaded is not priced without it. Kept for the next week.

Choose File

 No file chosen

Load and compare

Export both for the same dates, whole weeks. A worker's week counts toward overtime only from the shifts in these files. Loading the same dates again replaces the earlier load.

✓ Press **Load and compare**. Pricing a week takes up to a minute. If FastTrack has new job orders, add its job order file too — it is kept for next week.

71002

Priya Choudhary 7102

Ridgeline Civil

300501

\$2,427.50

\$2,427.50

\$0.00

DIFFERS

91003

Tom Arbery 7103

Calder Port Services

300502

\$2,427.50

\$2,409.51

-\$17.99

DIFFERS

91005

Joel Whitcombe 7105

Northbank Energy

300504

\$2,427.50

\$2,430.30

\$2.80

DIFFERS

91001

Sam Okafor 7101

Ridgeline Civil

300500

\$2,427.50

\$2,427.50

\$0.00

MATCHES

91004

Ana Ferreira 7104

Calder Port Services

300503

\$2,427.50

\$2,427.50

\$0.00

STAFF CORRECTION

91006

Mia Tran 7106

Northbank Energy

300505

\$2,427.50

—

—

NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

▼ Load another week

Timesheet Detail export

Reports → Timesheet & Interpretation → Timesheet Detail - Export

Choose File

 Timesheet Detail - Export (invented).csv

Detailed Transaction Report

Interpreter Review → Timesheet Transaction Report → Export Detailed Transaction Report Data

Choose File

 Detailed Transaction Report (invented).csv

Job orders

Optional. RM → Find Job Order → Manage Layout → Add Columns → Select All, then Export (CSV). Gives each job order's pay agreement; a job order created since the last one loaded is not priced without it. Kept for the next week.

Choose File

 No file chosen

✓

Load and compare

Export both for the same dates, whole weeks. A worker's week counts toward overtime only from the shifts in these files. Loading the same dates again replaces the earlier load.

Read the week's summary

After a load, the summary says how much of FastTrack's pay the system matched, and why the rest differs.

1. **Matched** is the share of FastTrack's pay lines the system priced to the cent. **Matched or explained** adds the lines that differ for a reason already known (a payroll correction, leave, a cent of rounding).

Every week

Show

1

The load

Timesheets loaded	Priced by us	Matched to the cent	FastTrack's pay lines we matched	Matched or explained	Dollars different
6	5	1	78.9%	81.1%	\$105.79
	1 not priced - 1 corrected by payroll staff	3 differ	71 of 90 - 94.7% on the timesheets we priced	73 of 90: the matches, and lines that differ for a reason below	on the timesheets we priced; ours higher by \$69.81 overall

Staff corrections we already match

0 of 1

timesheets payroll staff corrected, that we priced

EXPLAINED — DIFFERS FOR AN ACCEPTED REASON, COUNTED APART	FASTTRACK'S LINES
Adjustment timesheets	0
Leave and training, not priced yet	0
Whole-week count	1
A cent of rounding	1
Corrected by payroll before pay	0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER	LINES	DOLLARS ON THEM
Day not priced	15	\$2,427.50
Different hours	1	\$340.00
Paid by us only	1	\$170.00
Rounding	1	\$340.00
Paid by FastTrack only	1	\$18.00
Different rate	1	\$340.00

2. To look at one week of the load, choose it under **Week ending** and press **Show**.

2

Every week

Show

The load

Timesheets loaded

6

Priced by us

5

1 not priced · 1 corrected by payroll staff

Matched to the cent

1

3 differ

FastTrack's pay lines we matched

78.9%

71 of 90 · 94.7% on the timesheets we priced

Matched or explained

81.1%

73 of 90: the matches, and lines that differ for a reason below

Dollars different

\$105.79

on the timesheets we priced; ours higher by \$69.81 overall

Staff corrections we already match

0 of 1

timesheets payroll staff corrected, that we priced

EXPLAINED — DIFFERS FOR AN ACCEPTED REASON, COUNTED APART

FASTTRACK'S LINES

Adjustment timesheets

0

Leave and training, not priced yet

0

Whole-week count

1

A cent of rounding

1

Corrected by payroll before pay

0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER

LINES

DOLLARS ON THEM

Day not priced

15

\$2,427.50

Different hours

1

\$340.00

Paid by us only

1

\$170.00

Rounding

1

\$340.00

Paid by FastTrack only

1

\$18.00

Different rate

1

\$340.00

3. Below, every timesheet with the biggest differences first. Narrow it by client, worker, status or reason.

Whole-week count

1

A cent of rounding

1

Corrected by payroll before pay

0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER

LINES

DOLLARS ON THEM

Day not priced

15

\$2,427.50

Different hours

1

\$340.00

Paid by us only

1

\$170.00

Rounding

1

\$340.00

Paid by FastTrack only

1

\$18.00

Different rate

1

\$340.00

3

Timesheets

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET

WORKER

CLIENT

JOB ORDER

FASTTRACK

OURS

DIFFERENCE

STATUS

91002

Priya Lindqvist 7102

Ridgeline Civil

300501

\$2,427.50

\$2,512.50

\$85.00

DIFFERS

91003

Tom Arbery 7103

Calder Port Services

300502

\$2,427.50

\$2,409.51

-\$17.99

DIFFERS

91005

Joel Whitcombe 7105

Northbank Energy

300504

\$2,427.50

\$2,430.30

\$2.80

DIFFERS

91001

Sam Okafor 7101

Ridgeline Civil

300500

\$2,427.50

\$2,427.50

\$0.00

MATCHES

91004

Ana Ferreira 7104

Calder Port Services

300503

\$2,427.50

\$2,427.50

\$0.00

STAFF CORRECTION

91006

Mia Tran 7106

Northbank Energy

300505

\$2,427.50

—

—

NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

✓ A difference with no known reason is the one to look at: open its timesheet.

Whole-week count1

A cent of rounding1

Corrected by payroll before pay0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER	LINES	DOLLARS ON THEM
Day not priced	15	\$2,427.50
Different hours	1	\$340.00
Paid by us only	1	\$170.00
Rounding	1	\$340.00
Paid by FastTrack only	1	\$18.00
Different rate	1	\$340.00

Timesheets

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET	WORKER	CLIENT	JOB ORDER	FASTTRACK	OURS	DIFFERENCE	STATUS
91002	Priya Lindqvist 7102	Ridgeline Civil	300501	\$2,427.50	\$2,512.50	\$85.00	DIFFERS
91003	Tom Arbery 7103	Calder Port Services	300502	\$2,427.50	\$2,409.51	-\$17.99	DIFFERS
91005	Joel Whitcombe 7105	Northbank Energy	300504	\$2,427.50	\$2,430.30	\$2.80	DIFFERS
91001	Sam Okafor 7101	Ridgeline Civil	300500	\$2,427.50	\$2,427.50	\$0.00	MATCHES
91004	Ana Ferreira 7104	Calder Port Services	300503	\$2,427.50	\$2,427.50	\$0.00	STAFF CORRECTION
91006	Mia Tran 7106	Northbank Energy	300505	\$2,427.50	—	—	NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Check a timesheet day by day

When a timesheet differs, see each day's lines from FastTrack beside the system's, and why they differ.

1. Open a timesheet by its number — here 91002, Priya Lindqvist's.

WHY LINES DIFFER	LINES	DOLLARS ON THEM
Day not priced	15	\$2,427.50
Different hours	1	\$340.00
Paid by us only	1	\$170.00
Rounding	1	\$340.00
Paid by FastTrack only	1	\$18.00
Different rate	1	\$340.00

Timesheets

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET	WORKER	CLIENT	JOB ORDER	FASTTRACK	OURS	DIFFERENCE	STATUS
191002	Priya Lindqvist 7102	Ridgeline Civil	300501	\$2,427.50	\$2,512.50	\$85.00	DIFFERS
91003	Tom Arbery 7103	Calder Port Services	300502	\$2,427.50	\$2,409.51	-\$17.99	DIFFERS
91005	Joel Whitcombe 7105	Northbank Energy	300504	\$2,427.50	\$2,430.30	\$2.80	DIFFERS
91001	Sam Okafor 7101	Ridgeline Civil	300500	\$2,427.50	\$2,427.50	\$0.00	MATCHES
91004	Ana Ferreira 7104	Calder Port Services	300503	\$2,427.50	\$2,427.50	\$0.00	STAFF CORRECTION
91006	Mia Tran 7106	Northbank Energy	300505	\$2,427.50	—	—	NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

► Load another week

2. Each day shows FastTrack's lines and the system's side by side, and the reason for any difference — here, the worker's whole week counted toward 38 hours.

Day by day							
This worker also worked another job order that week. FastTrack counts the week's ordinary hours per job order; we count the worker's whole week.							
Mon, 28 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Tue, 29 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Wed, 30 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Thu, 1 Oct — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Fri, 2 Oct							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	6	42.5	\$255.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
				Double Time	2	85	\$170.00

✓ If FastTrack is right and the system is not, tell Seizan with the timesheet number. If FastTrack is wrong, correct it in FastTrack as usual.

Day by day							
This worker also worked another job order that week. FastTrack counts the week's ordinary hours per job order; we count the worker's whole week.							
Mon, 28 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Tue, 29 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Wed, 30 Sept — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Thu, 1 Oct — matches							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	8	42.5	\$340.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
Site Allowance	1	18	\$18.00	Site Allowance	1	18	\$18.00
Fri, 2 Oct							
FastTrack's rules	Qty	Rate	Total	Ours	Qty	Rate	Total
Normal	8	42.5	\$340.00	Normal	6	42.5	\$255.00
Time and a Half	2	63.75	\$127.50	Time and a Half	2	63.75	\$127.50
				Double Time	2	85	\$170.00

Export the differences

To work through the differences in a spreadsheet, or send them on, export what the screen shows.

- 1. To export only some, choose a client, worker, status or reason first and press **Show**.

Corrected by payroll before pay0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER	LINES	DOLLARS ON THEM
Day not priced	15	\$2,427.50
Different hours	1	\$340.00
Paid by us only	1	\$170.00
Rounding	1	\$340.00
Paid by FastTrack only	1	\$18.00
Different rate	1	\$340.00

Timesheets

1

Every client

Every worker

Any status

Any reason

Timesheet, worker, client

Show

TIMESHEET	WORKER	CLIENT	JOB ORDER	FASTTRACK	OURS	DIFFERENCE	STATUS
91002	Priya Lindqvist 7102	Ridgeline Civil	300501	\$2,427.50	\$2,512.50	\$85.00	DIFFERS
91003	Tom Arbery 7103	Calder Port Services	300502	\$2,427.50	\$2,409.51	-\$17.99	DIFFERS
91005	Joel Whitcombe 7105	Northbank Energy	300504	\$2,427.50	\$2,430.30	\$2.80	DIFFERS
91001	Sam Okafor 7101	Ridgeline Civil	300500	\$2,427.50	\$2,427.50	\$0.00	MATCHES
91004	Ana Ferreira 7104	Calder Port Services	300503	\$2,427.50	\$2,427.50	\$0.00	STAFF CORRECTION
91006	Mia Tran 7106	Northbank Energy	300505	\$2,427.50	—	—	NOT PRICED

FastTrack's total is what its rules paid, before any correction by payroll staff. A staff-corrected timesheet shows both.

Load a week

✓ Press **Export the differences shown as CSV** at the top. It exports the timesheets the screen shows, with any client, worker or reason you chose — open it in Excel.

PAY

Parallel run — 28 Sept 2026 to 2 Oct 2026

FastTrack's Timesheet Detail - Export (invented).xlsx and Detailed Transaction Report (invented).csv, loaded 2026-10-08 00:29.

✓

Export the differences shown as CSV

Every week

Show

The load

Timesheets loaded	Priced by us	Matched to the cent	FastTrack's pay lines we matched	Matched or explained	Dollars different
6	5	1	78.9%	81.1%	\$105.79
	1 not priced · 1 corrected by payroll staff	3 differ	71 of 90 · 94.7% on the timesheets we priced	73 of 90: the matches, and lines that differ for a reason below	on the timesheets we priced; ours higher by \$69.81 overall

Staff corrections we already match

0 of 1

timesheets payroll staff corrected, that we priced

EXPLAINED — DIFFERS FOR AN ACCEPTED REASON, COUNTED APART	FASTTRACK'S LINES
Adjustment timesheets	0
Leave and training, not priced yet	0
Whole-week count	1
A cent of rounding	1
Corrected by payroll before pay	0

Only these four reasons count as explained, each tested line by line: anything else is a real difference.

WHY LINES DIFFER	LINES	DOLLARS ON THEM
Day not priced	15	\$2,427.50

